



Government of Samoa

Annual Management Plan
2009/2010

*Coordinated and Compiled by Division for Research Policy and Planning and Information
Processing (DRPPIP)*

Ministry of Women, Community and Social Development

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INTRODUCTION

The Ministry of Women Community and Social Development's Management Plan 2009 -2010 is elicited directly from its Corporate Plan 2008 - 2012. It accentuates the specific activities and measures the Ministry will undertake over the 2009 - 2010 fiscal year.

In order to understand the Ministry's planning details in totality, this Plan must read in tandem with the MWCSD's Corporate Plan 2008 - 2012

The focus of the MWCSD's work over the 2009 - 2010 financial year will continue to be on working in partnership with stakeholders through good governance to achieve social and economic outcomes for communities

This Plan reiterates the seven (7) objectives of the MWCSD Corporate Plan 2008 - 2012. These are:

- (1) To have relevant legislation(s) in place for the Ministry.
- (2) To strengthen policy development, strategic planning and research analysis.
- (3) To develop and implement an effective strategy for strengthening local governance.
- (4) To empower communities to manage and implement social and economic development initiatives.
- (5) To promote gender responsiveness in national policies, plans and initiatives
- (6) To strengthen the Ministry's institutional capacity and organisational culture in order to realise its Vision and Mission.
- (7) To sustain the provision of quality and affordable printing services for Government stakeholders and private customers.

Each of the six (6) Divisions of the MWCSD namely the Division for Internal Affairs, Division for Women, Division for Youth, Division for Printing, Division for Research Policy Planning and Information Processes and Division for Corporate Services will focus on its own areas of responsibilities stipulated under the seven objectives of the Corporate Plan, but specific for Financial Year 2009/2010.

Like previous years, firm commitment by Management and staff of the various Divisions to achieve the objectives and activities for which they are responsible according to the budgetary and corporate planning timeframes, is acknowledged with deep gratitude.

Luagalau Foisagasina Eteuati-Shon
CHIEF EXECUTIVE OFFICER

MANDATES

The work of the MWCSD is governed by the following Mandates:

Main Legislations:

- 1. Ministerial and Departmental Arrangements Act 2003**
- 2. Ministry of Women Affairs Act 1990 and Amendment Act 1998**
- 3. Ministry of Youth Sports and Cultural Affairs Act 1993 (provisions pertaining to Youth)**
- 4. Ministry of Internal Affairs Act 1995**
- 5. Public Service Act 2004**
- 6. Public Finance Management Act 2001**

To ensure a whole of Ministry integrated approach there is an urgent need for a Ministry of Women Community and Social Development (MWCSD) legislation which will be realized within this Corporate Plan Period 2008 - 2012. In the absence of a specific legislation to cover functions delivered by MWCSD, the above acts which were established to govern former Ministries confer authority on the MWCSD to carry out its core functions.

VISION

“To champion the social and economic development in communities”

MISSION:

“To work in partnership with stakeholders through good governance to achieve social and economic outcomes for communities.”

GUIDING VALUES AND PRINCIPLES

Fundamental to the MWCSD's service delivery will be the principles and values of human morals in the context of the values and principles of the Samoan culture.

Professionalism, Quality management and performance

- Upholding professionalism in decision making and smart leadership in service provision

Respect and Cultural Etiquette

- Serving the people of Samoa based on the fundamental spiritual and cultural principles of respect, while at the same time respecting differences in values, beliefs and principles

Good Governance - Accountability and Transparency

- Being able to explain the reason for actions taken and taking responsibility for those actions and making decisions in an open way.

Gender Equity

- Gender responsiveness in policies, plans and budget in order to enhance access to resources, programmes and services by men, women, youth and children in Samoa.

People Focus

- Providing people-oriented services, facilitated through consultation with partners and participation by the community inclusive of families and individuals.

Public Service Code of Conduct

Section 19 (j) - Uphold the values of the public service as set out in section 17.

Objective 1: To have relevant legislation(s) in place for the Ministry

Output 1: Policy advice to the responsible Minister

Output 8: Research policy and planning

CSU 2: Supporting Services

Performance Measures:

Strategies	Activity	Performance Measures		Timeliness	Responsibility
		Quantity	Quality		
1. Legislation Development and Review	1. Provide advice to Minister on legislation and policies related to Ministry of Women, Community and Social Development, in line with the Ministry's ISP	1.1 In line with defined mandate, roles and functions of the MWCSD:	Endorsement by Minister	Within FY 09/2010	Office of the CEO DFRPPIP
		<ul style="list-style-type: none"> a) prepare draft policies on following issues for consideration: <ul style="list-style-type: none"> ▪ Village Governance ▪ Community Development ▪ Social Development ▪ Economic Development b) develop Discussion Papers for consideration, on : <ul style="list-style-type: none"> ▪ Strategic Policy Framework for Ministry 	Approval by Cabinet		
2. Provide technical assistance to relevant legislations			Ministerial endorsement	Within FY 09/2010	Office of the CEO DFRPPIP

<p>ensure they are in accordance with national policies.</p> <p>3. Consult with stakeholders and communities on relevant Legislation (s).</p>		<ul style="list-style-type: none"> ▪ Process for Ministry's Strategic Policy Development ▪ Long-term Strategic Plan/policies <p>1.2 Review and advise on recommendations on Ministry's mandate, roles and functions</p> <p>1.3 New draft legislation for the MWCSO- liaise with Office of AG</p> <p>1.4 Domestic Violence Legislation</p> <p>1.5 Sexual Harassment legislation</p> <p>1.6 Recommendations to Law Reform Commission on reform of law in line</p>	<p>Ministerial endorsement</p> <p>Cabinet approval</p> <p>Passage through Parliament</p> <p>Ministerial endorsement Cabinet approval</p> <p>Passage through Parliament Targeted outputs/outcomes are met within timeline</p>	<p>Within 09/2010 FY</p> <p>Within 09/2010 FY</p> <p>Within 09/2010 FY</p> <p>Within 09/2010 FY</p> <p>Within 09/2010 FY</p>	<p>Office of the CEO</p> <p>Office of the CEO</p> <p>Office of the CEO</p> <p>Office of the CEO DFRPPIP</p> <p>DFRPPIP DFW DFY</p>
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		with Legislative Compliance Reviews completed for the CEDAW and CRC.			
		1.7 Oversee implementation of Ministry's ISP		Within 09/10	FY Office of the CEO
		1.8 Amendments to legislations relating to children are endorsed (child marriage, child labour)	At least 2 recommendations are endorsed	Within 09/10	FY DFW
		1.9 Children's issues are articulated at forums coordinated by other sectors in line with the MWCSD's mandates.	Participation of child protection staff at processes coordinated by other sectors	Within 09/10	FY DFW
	2 Foster/develop and maintain regional and international cooperation	Attend at least 4 regional and international meetings	Meeting reports/recommendations endorsed by Minister and approved by Cabinet	Within 09/10	FY Office of the CEO
	3. Maintain relationships and obligations to	Attend 54th session of UN Commission on the Status of Women (CSW)	Meeting reports/recommendations endorsed by Minister and	February /March 2010	Office of the CEO

international/regional organizations Attend SPC triennial regional meeting on the implementation of CEDAW and the Pacific Platform of Action

4. Provide advice to other Ministries and organizations on policies related to the MWCSD Attend meetings of:

5. Develop and maintain partnership with private sector and other stakeholders

MWCSD ACTION PLAN 09/2010