



Government of Samoa

Ministry of Women, Community and Social Development

LEGISLATIVE ASSEMBLY OF SAMOA

ANNUAL REPORT

OF THE

MINISTRY OF WOMEN, COMMUNITY AND SOCIAL
DEVELOPMENT

For the period ended June 30 2010

To be laid before the Legislative Assembly



GOVERNMENT OF SAMOA

OFFICE OF THE MINISTER FOR WOMEN, COMMUNITY
AND SOCIAL DEVELOPMENT

The Honourable Speaker

The Legislative Assembly of Samoa

In compliance with Section 18 (2) of the Ministry of Women Affairs Act 1990, Section 17 (2) of the Ministry of Internal Affairs Act 1995 and Section 17 (1) of the Ministry of Youth Sports and Cultural Affairs Act 1993/1994, I have the honour to lay before you copies of the fourth Annual Report for the Ministry of Women, Community and Social Development for the period of 1st July 2009 to 30th June 2010, for tabling before the Legislative Assembly of Samoa.

This report documents activities implemented by the Ministry within this financial year, in accordance with the above identified Acts.

A handwritten signature in blue ink, reading 'Fiamē Naomi Mataafa II', written over a horizontal line.

Hon. Fiamē Naomi Mataafa II

MINISTER OF WOMEN, COMMUNITY AND SOCIAL DEVELOPMENT

GOVERNMENT OF SAMOA

Ministry of Women, Community and Social Development

Honourable Fiame Naomi Mataafa II

**MINISTER OF WOMEN, COMMUNITY AND SOCIAL
DEVELOPMENT**

In accordance with Section 18 (2) of the Ministry of Women Affairs Act 1990, Section 17 (1) of the Ministry of Internal Affairs Act 1995 and Section 17(1) of the Ministry of Youth, Sports and Cultural Affairs Act 1993/1994, I hereby submit the fourth Annual Report for the Ministry of Women, Community and Social Development for the period of 1st July 2009 to 30th June 2010.

This report contains a summary of the operations of the Ministry for this financial year, in accordance with the requirements of the above identified Acts.



Leituala Kuiniselani Toelupe-Tago

**CHIEF EXECUTIVE OFFICER FOR THE MINISTRY OF WOMEN COMMUNITY
AND SOCIAL DEVELOPMENT**

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CHIEF EXECUTIVE OFFICER'S FOREWORD

This is the second year into the implementation of the Ministry's Corporate Plan 2008-2012. Many developments during this year had both positive and negative implications on the work of the Ministry. The global recession, meant a continuum of reducing budgets and the Ministry has had to revisit its priorities in the Corporate Plan in order to ensure that we were able to deliver on the finances we were getting for the year.

Our Tsunami experience meant a further shift in priorities as staff were required to take part in the Emergency Response and Relief Distribution, as well as the Recovery work. This involvement demanded a lot of our staff time and it meant starting in the early hours of the morning and continuing on into the night. It was however an experience which we as a Ministry valued because it tested our understanding of a lot of the things in particular of the Disaster Management Act and the National Disaster Management Plan and further to that, it allowed us as a Ministry to revisit what our role is in this context.

The change in leadership also had implications on the work of the Ministry. The former CEO had been in this position for the realigned Ministry since 2004 and a change in leadership meant a lot of things were to change from management to operations to an organizational culture that was conducive to teamwork and integration. While changes were welcomed it had also been difficult for staff who have been doing things the way they did for years. It required the need to adopt a participatory approach to introducing and affecting these changes and it also called for much patience in order to get through and implement some of these changes. One of these key changes included the way work and performance was monitored and reported on, and it had to be done in a way so that staff were able to see the value behind doing this without getting offended by such a change. The fact that we have made it through this financial year by meeting our deadlines and achieving our work targets is a reflection of how we have positively taken on some of these changes as the way forward to ensuring that we deliver on the results we said we would provide for our communities.

This year therefore is the start of many positive changes that this Ministry will take on in the years to come, to ensure that we have what it takes as a Government Ministry to deliver on our mandated roles and functions. More importantly, it is the beginning of the realisation of what we are about as a Ministry, in line with the needs of our target groups so that we can truly become champions in the social and economic development of our communities, in line with the Strategy for the Development of Samoa.

Leituala Kuiniselani Toelupe Tago
CHIEF EXECUTIVE OFFICER

SECTION 1: OUR ROLE AND STRATEGIC DIRECTION

The Ministry of Women, Community and Social Development is the lead agency for the Community Sector. The mandated focus of this Ministry is to lead the work on community development with the purpose of ensuring the achievement of the social and economic outcomes for families and communities. Our strategic direction as follows guided the delivery of programs and services this financial year, in line with the Strategy for the Development of Samoa 2008-2012.

1.1. Our Vision

“To champion social and economic development in communities”

1.2. Our Mission

“To work in partnership with stakeholders through Good Governance to achieve social and economic outcomes for communities”

1.3. Our Mandate

In the absence of a specific legislation to govern the realigned MWCSO, work of the Ministry continued to be governed by the following mandates:

- ❖ Strategy for the Development of Samoa (SDS) 2008-2012
- ❖ Ministry of Women Affairs Act 1990 and Amendment Act 1998
- ❖ Ministry of Youth Sports and Cultural Affairs Act 1993 (*provisions pertaining to Youth*)
- ❖ Ministry of Internal Affairs Act 1995 and Amendments 1997
- ❖ Ministerial and Departmental Arrangement Act 2003
- ❖ UN Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) ratified by the government of Samoa in 1992
- ❖ UN Convention on the Rights of the Child (CRC) ratified by the government of Samoa in 1994

1.4. Our Objectives

Our Ministry Objectives as stipulated in the Corporate Plan 200-2012 are as follows:

1. To have relevant legislation(s) in place for the Ministry.
2. To strengthen Policy Development, strategic Planning and research analysis.
3. To develop and implement an effective strategy for strengthening local governance.
4. To empower communities to manage and implement social and economic development initiatives.
5. To promote gender responsiveness in national policies, plans and initiatives so as to provide more choices and opportunities for all.
6. To strengthen the Ministry's institutional capacity and organizational culture in order to realise its Vision and Mission.
7. To achieve corporatisation of Division for Printing.

1.5. Our Functions

To achieve its objectives, the Ministry continue to perform the following functions during the period under review:

1. Policy Advice
2. Social Development
3. Sustainable Economic Development
4. Local Governance
5. Printing Services.

1.6. Our Values and Principles

- Professionalism, Quality management and performance
- Respect and Cultural Etiquette
- Good Governance - Accountability and Transparency
- Gender Equity
- People Focused/ Community Strengths Based Focused
- Public Service Code of Conduct`

1.7. Our Structure

Honourable Fiame Naomi Mataafa II

Hon. Minister for Women, Community and Social Development.

Leituala Kuiniselani Toelupe Tago

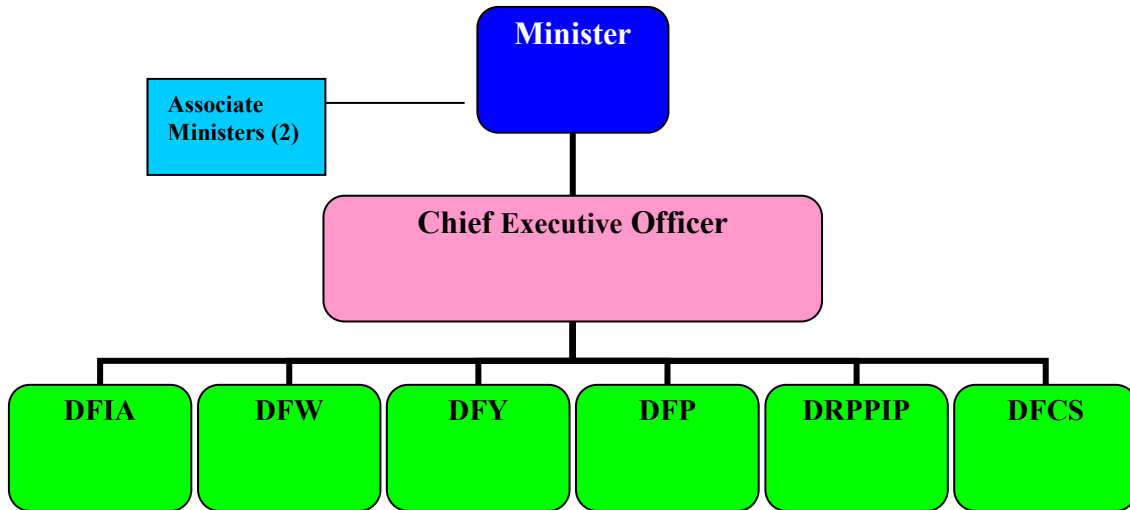
Chief Executive Officer

DIVISIONS

The Ministry retained its organisational structure of six Divisions, namely the Division for Internal Affairs, Division for Women, Division for Youth, Division for Printing, Division for Research, Policy, Planning and Information Processing, and Division for Corporate Services. Each Division is headed by an Assistant Chief Executive Officer (ACEO) who is directly responsible to the Chief Executive Officer. Shown below are the ACEOs for each of the Ministry's Divisions:

Division for Internal Affairs	-	Maulolo Leaula Tavita Amosa
Division for Women	-	Louisa Apelu
Division for Youth	-	Taumanupepe Sydney Faasau
Division for Printing	-	Laulu Tevaga Alosio
Division for Research, Policy, Planning and Information Processing	-	Faasili Afamasaga
Division for Corporate Services	-	Faauga Mulitalo

The Executive Management Team comprising the Chief Executive Officer and Assistant Chief Executive Officers is responsible for the overall management and coordination of the Ministry's operations.



Division for Internal Affairs (DFIA)
Division for Women (DFW)
Division for Youth (DFY)
Division for Printing (DFP)
Division for Research, Policy, Planning and Information Processing (DRPPIP)
Division for Corporate Services (DCS)

STAFF COMPOSITION

DIVISION	Minister/ CEO/ ACEOs		Principal Officers		Senior Officers		Officers		Assistant Officers		Casual staff		Total number of staff
	M	F	M	F	M	F	M	F	M	F	M	F	
Office of the Minister		^1				2	1						4
Office of the CEO		*1	1			1			1				4
Corporate Services		"1	2			1	1	1	1	11	9	1	28
Printing	"1		1		3	1	14		4	3	1		28
Internal Affairs	"1		2		1	2	2	1	2		2		13
Women		"1	1	1	3	3	2	4		3			18
Youth	"1		1		1		1	2					6
Research, Policy & Planning		"1	1		2	2		3	2	1			12
TOTAL													
TOTAL MALE STAFF					65								
TOTAL FEMALE STAFF					48								

M: Male, F: Femal, ^Minister, *CEO, "ACEO

SECTION 2: HIGHLIGHTS OF ACHIEVEMENTS FOR 2009/2010

2.1. Policy Advice & Strategic Development

The provision of policy advice to the Minister is one of the key functions of government Ministries including our Ministry as it is the link to Cabinet in terms of advising Cabinet on what the issues and development concerns pertaining to our line of work. The Draft Community Sector Plan as a high level policy document for this Sector was revisited to ensure a clear focus on Community Development in line with the SDS 2008-2010, and to ensure the cross sectoral issues were addressed in the document. With the SDS 2008-2012 already in place, the work on revisiting the Draft Community Sector Plan has been guided by the SDS. In saying that, a Revised Draft Sector Plan now exists with the hope that this document will be finalised within the first quarter of the next financial year.

Ministerial Briefings

The purpose of providing Ministerial briefings to the Minister is to keep her informed of progress made in the various areas of work of the Ministry; to provide technical information where needed to inform a Ministerial technical position on relevant matters pertaining to the mandated focuses of the MWCSO.

For this financial year (since November 2009) Ministerial briefs have been provided in the form of regular reports, ministerial speeches and write-ups, face to face meetings with the Minister and through reports submitted on duty travel undertaken as part of the professional development of staff of the Ministry. These briefings not only kept the Minister informed of the work of the Ministry, but it was also an opportunity for the Minister to provide technical support and guidance on the leadership and management of the work of the Ministry.

Legislative changes

Parliament passed the Ministry of Women Affairs Amendment Act 2009 this financial year when they endorsed the enactment of the Cabinet appointed “Sui Tamaitai o le Nuu” (STN) in this new amendment. This is a significant achievement for the work on the advancement of women in Samoa as an enactment of law now recognises the appointment of Government Representatives nominated by the Village Women’s Committees. These positions came about in 2004 by Cabinet Directive and 6 years on, a legislation has been passed recognising the importance of these positions in the development of our communities.

Early in 2010 the Ministry of Internal Affairs Amendment Act 2010 was also passed by Parliament and it enacted the change in the title “Pulenuu” to “Sui o le Nuu” (SN). This change recognises that the persons in these positions are merely representatives of their village communities and are the liaisons that provide the link between their village councils

and central government through the MWCSO. It will take some time for our communities and the general public to get used to this change as we have used “Pulenuu” for years, but it is important to note these changes in the legislations as our Ministry is mandated to know and make these changes known to the public and communities we serve.

Technical Assistance from the Policy Specialist

MWCSO this financial year also benefited from the technical expertise of Ms Vanessa Barlow Schuster, our Policy Specialist. Ms Barlow Schuster is seconded from the Ministry of Pacific Island Affairs (New Zealand) under the Treaty of Friendship with the Government of New Zealand. Work of the Policy Specialist this year has assisted with the development of an Outcomes Framework for the Ministry; a Draft Long Term Strategic Plan and a Review of the Draft Community Sector Plan. The Draft Outcomes Framework and Draft Long Term Strategic Plan shall be taken up once the ISP work for the Ministry begins in the new financial year.

- ***The Draft Outcomes Framework:***

The Outcomes Framework is a tool which we as a Government Ministry can use in determining what our priorities are. It will help track trends in terms of issues pertaining to our Ministry and will help determine whether we are responding to the needs of our target population groups. It will therefore create a more integrated view on community outcomes as we will be able to track progress over time consistently and coherently across the range of community outcomes that our Government has invested in. We would also be assisted with the development of more focused research about issues affecting communities and we would be in a position to develop focused strategies and policies.

- ***The Draft Community Sector Plan***

The Draft Community Sector Plan was revisited this year to allow for a more focused strategic direction on Community Development in line with the SDS. With assistance from the Policy Specialist, this document has been refined. As this is the first Sector Plan for the Community Sector, the work on developing this document in terms of defining the scope and what the Community Sector would become has been quite challenging. The work on revisiting this document has been completed and consultations with the Sector Steering Committee on the revised document will take place early in the new financial year so we could begin with the implementation of the Community Sector Plan.

Samoa National Youth Policy.

In line with the review of the Samoa National Youth Policy 2001-2010, a new Policy document for Youth is being developed. The Division for Research, Policy and Planning and the Division for Youth with assistance from the Policy Specialist began some work on this document this financial year. It is envisaged that this new Policy Framework would take on board the Recommendations from the Review of the Policy and TALAVOU Program to ensure that it is meeting the needs of young people in Samoa.

Samoa Parliamentary Advocacy Group for Healthy Living (SPAGHL)

The participation of the Minister and Chief Executive Officer in the newly formed Parliamentary Group advocating for Healthy Living was an important step in enhancing efforts to strengthen the Aiga ma Nuu Manuia Program and enhancing community participation and collective responsibility for health. As the Ministry mandated to be responsible for the various population groups, a focus on health and wellness for women, young people and children is a key determinant to sustainable social and economic development for communities. Healthy individuals mean healthy families and healthy families translate to healthy communities and without healthy communities, communities will have difficulty sustaining strong community led sustainable social and economic development initiatives. The focus of the SPAGHL this financial year had been on refining the direction of a Parliamentary led advocacy group and mobilising financial assistance to realise a Program of Action for this Group.

2.2. Village Governance & Leadership

The work of our Ministry in terms of village governance and leadership continues to be realised through the network of Sui o le Nuu (SN - Previously Pulenuu) and Sui Tamaitai o le Nuu (STN - Previously STM and/or Government Women Representatives). Our direct link to the village governance structures through the SN and STN is very much a strength we continue to use in facilitating support for programs and services and in mobilising community participation in village based programs. Where there are no village councils such as in the case of non traditional villages, the network of church leaders is brought on board, therefore recognizing the leadership of the church sector in various communities.

Work with SN and STN

The focus on strengthening capacities and capabilities of SN and STN continues to be a focus of the work of the Ministry. From the perspective of the Internal Affairs Division, 12 orientation trainings were conducted for new SN and 27 out of 40 proposed workshops/seminars were conducted for all SN during the year. The orientation program for new SN is a basic training on the roles and functions of the Ministry and the expectations of the Ministry of SN in terms of their roles, responsibilities and obligations.

For the STN, capacity building on the work of the Ministry and the programs led by other sectors continued this year. This is in addition to training conducted on the STN's Performance Management System to ensure an understanding of STN's legal obligations having taken on these Cabinet endorsed appointments.

Separate monthly meetings with SN and STN for Upolu and Savaii were also conducted this financial year. This forms part of the Performance Management System which the

Ministry utilises to keep track of the delivery of services by SN and STN in line with their line of responsibilities.

Work on a Local Governance Strategy

The development of the Village Governance Strategy took place this year with the recruitment of a local consultant to lead this work and the consultations with key sectors and data collection. Coordinated by the Division for Internal Affairs, this piece of work puts an emphasis on the need to strengthen leadership at village level and provide support for local governance structures in order to ensure sustainable community led development at village level. While a draft report on this task has yet to be completed, it is anticipated that this Village Governance Strategy will provide the direction and way of work for the Government through MWCSO and the village sector.

Village Profiles

Work on updating the Village Profile document is an outstanding task for the Ministry which was again taken up this financial year. Led by the Division for Research, Policy, Planning and Information Processing, the Village Profile document provides information on the profiles of each village in terms of its physical and social characteristics. The document has been reviewed as the Ministry sees value in adding further information not previously covered in this “profiling” exercise so that it becomes a document that the Ministry, other Sectors and development partners could use in realising policy development, strategic development and planning. It would also form the basis of a proposed position that this Ministry becomes the “knowledge hub” for communities particularly as the lead agency for the Community Sector. On the same spirit, it is also a document that Village Leaders themselves can use in terms of monitoring progress at village level so they may be able to say if community targeted programs and services are making any difference in their lives as village communities, and to be able to provide that feedback for Government and its partners to consider in the context of program design and delivery of services.

2.3. Empowering Communities to Manage & Implement Social and Economic Development Initiatives

The focus on empowering communities to manage and implement social and economic development initiatives builds on the principle of “Community Strengths Based” development. MWCSO is of the view that program and service delivery cannot be sustained without the emphasis on community participation, community ownership and more importantly on community empowerment. For the first 3 years of existence of this Ministry, the usual programs and services were delivered. The focus on empowering communities was perhaps assumed given the strengths of our culture and traditional village structure. The impact has been the existence of a culture of somewhat dependency, which as the Ministry responsible for Communities we need to reverse through a stronger emphasis and enhancing efforts on “empowering communities” to take the lead in

ensuring they achieve their social and economic outcomes through support from Government and development partners.

Promotion of the Ie Samoa Program

The Ie Samoa weaving and Siapo Making Program continues to date with a total of close to 200 registered 'falelalaga' from both Upolu, Savaii, Apolima and Manono. The program is managed by the Ministry under the guidance of a Steering Committee chaired by the Prime Minister and is implemented through the network of STN, village women's committees and selected church women's fellowship groups. Monitoring visits are conducted by members of the Steering Committee and for this financial year, these monitoring visits provided technical support on the ground for the participating women and their "falelalaga". Efforts towards strengthening the data and statistics on the program were also realised through the monitoring visits and we now have data which we can use to determine where the program is going in terms of the numbers and quality of finemats produced. This provides an opportunity to further enhance the program and to ensure that there is support available for women participating in this national program.

Access Roads and Food Security

Promoting food security is one of the key areas identified for this Sector in the SDS. In this instance, MWCSO through the Division for Internal Affairs in the last 12 months have contributed to this cause through the focus on Access Roads Inspections. The inspections conducted for access roads in the last 12 months noted an increase in the number of plantations for the villages targeted. This factor reflects the correlation between food security and having good access roads as people have direct access to lands for agricultural production. Through the SN Forums and the work of the SN Executive Committees, the promotion of agricultural production towards food security also continued with the Inspections led by SN at village level.

Faamamaavega and Komiti o le Faleula.

The Komiti o le Faleula continued its advocacy and educational media program on "Faamama Avega" this year. This is in the context of ensuring that with the increasing cost of living, Samoa as part of the global economy would have to adapt and adjust how we apply the traditional concepts in the practice of our cultural obligations and or "faalavelave". It forms part of empowering communities to manage and implement social and economic initiatives that are sustainable and it builds on our own ancient cultural practices as a way to ensure that families and communities are able to survive the rapid changes in a global economy that Samoa is a part of.

Led by the Division for Internal Affairs, the focus on "Faamama Avega" is also linked to Village Governance and Leadership as the program tends to target village leaders and matai leaders of families as they are in a position to effect change as has been advocated by the Komiti o le Faleula.

Aiga ma Manuia Program (ANM Program)

The Aiga ma Nuu Manuia Program is an attempt from the perspective of MWCSO to enhance social protection through the improvement of the social and physical environments of villages in accordance with the following components of the ANM Program.

- Safe and clean homes
- Safe and clean kitchens
- Safe and Clean toilets
- Family level vegetable gardens
- Safe and Clean immediate environments through the availability of pig pens
- Access to safe drinking water
- Smoke free homes

This program came about in the early years (1999) of realising the vision of the Ministers of Health on Healthy Islands. MWCSO has sustained this program through the network of Cabinet appointed STN to date and is very much in line with the direction of the Health Sector Plan 2008-2018.

The implementation of the ANM Program continues to be coordinated through the Division for Women. The Performance Management System for the STN in the last 12 months showed that while the implementation of the ANM Program continues, the vegetable garden component continues to be a challenge. Several factors are responsible for this challenge, one being the non availability of vegetable seedlings, secondly, people chose to buy it from the market rather than growing them, the other being an issue of attitude and behaviour and the culture of people simply not eating vegetables to name a few. Through the work of the ANM Working Group this year, efforts have been made to facilitate the technical assistance from the Ministry of Agriculture and Fisheries in terms of vegetable gardening demonstration and provision of seedlings as has been done before.

Relative to the other components of the program, Smoke Free Homes is also another challenge as people continue to smoke indoors. Through the working group also, the Ministry of Health has been encouraged to strengthen their efforts in also getting this message across through the availability of resources for raising awareness and educating communities on the impact of smoking on health.

This program began as a pilot project in 1999 with six villages and ten years after it began as a pilot it now covers approximately 180 villages, and is now funded by the Government local budget. This financial year marks a Decade of the ANM Program and it is an achievement that needs to be noted in this report. From its humble beginnings, this program has not only been sustained but has also provided the framework that programs on health in general are now building on as a best practice for facilitating community participation in health from a community development perspective. At community level, communities have taken on the implementation of the program themselves under the

leadership of the STN and SN; whereas at national level, the Ministry has taken on a more active role in mobilising its partners to support implementation on the ground by the communities.

Micro Finance Facility Scheme (MFF Scheme)

The Division for Women is responsible for the implementation of the ADB funded MFF Scheme in collaboration with the Development Bank of Samoa. This program targets women and the aim is to support micro and small business development by the women through the provision of business training and disbursement of loans utilizing the Grameem Model or group guarantee approach. Participation of women in this program has increased and in a monitoring visit conducted this year where more than 800 recipients of loans were targeted, 515 women have business projects. From this total number, 47% of women in Upolu who received this assistance have a business, while 86% of women in Savaii who received this assistance have a business.

These figures showed a higher success rate for women in Savaii than Upolu. The differences in participation and response rates from the Upolu and Savaii women seems to be the trend in terms of activity implementation. During the Ministry's Second Evaluation Process, it was resolved that a survey be undertaken to obtain feedback on why this is the case and to identify solutions to this issue as it has implications on the work of the Ministry.

Overall this program is very much welcomed in terms of availability of such assistance for women. In terms of further strengthening the implementation and sustainability of business projects, it was resolved also at the Ministry's Evaluation Process that staff of the Division should provide the ongoing mentoring and coaching support on business development for women in this program. Some of the Division's staff have obtained certification as qualified trainers under the International Labour Organization (ILO) Start and Improve Your Business Program and they have the skills and knowledge to support these small business initiatives for women. As the women get this ongoing mentoring support, it is anticipated that their businesses would become sustainable and they would be empowered to manage and implement their own economic and social development initiatives.

Youth Development

The implementation of the Samoa National Youth Policy 2001-2010 through the TALAVOU Framework provided the direction of the Ministry's youth development work this year. The areas of focuses included youth led economic development, promotion of self worth and life skills initiatives, sexual and reproductive health for young people and youth and leadership. Several national events and initiatives (please refer to Matrix attached) were also coordinated and implemented through the Division for Youth. This is to raise awareness on youth development issues and build the capacity of young people so they could become productive contributors to and beneficiaries of social and economic development.

Relative to the specific work of the TALAVOU Program, UNDP endorsed the extension of the program for the next 2 years. In doing that, the Program for 2010 to 2012 will focus on two (2) main areas namely, Strengthening the Policy Framework for Youth and Economic Development for Youth. This will provide assistance for the Division to re-direct its work on youth in order to facilitate positive social and economic outcomes for young people, in line with the development of a new Policy framework for youth that is already under way.

The following initiatives were some of the activities implemented this financial year that would be worth a read. The ultimate aim is to build the capacity of young people so they can lead social and economic developments at all levels. Young people are the future leaders of this country and without a focus on their development we cannot be guaranteed that the struggle to ensure social and economic development for Samoa today shall be sustained tomorrow.

National Youth Week

The National Youth Week is an annual event for the Division for Youth. It provides an opportunity to advocate for youth issues, highlight the potential in young people to lead developments and to take on future leadership for Samoa. It also provides a forum for the Division to strengthen its networks and forge new partnerships on youth development in Samoa. The program began with a national church service which was televised live on Sunday evening and it continued with various activities which included a National Youth Parliament and several sports competitions.

- **National Youth Parliament**

The National Youth Parliament is a capacity building forum where young people to conduct a “Mock Parliament” focusing on real issues affecting young people. This year the topic of debate for the National Youth Parliament was “**Relocation and Resettlement of People in Tsunami Affected Areas**”. The 49 seats in Parliament were made up of twenty one (21) young people from Savai, twenty six (26) from Upolu, and the two (2) Individual Voters seats were given to 2 young people from the Nuanua o le Alofa – an Association of Persons with Disabilities. Part of this activity included a visit to the tsunami affected areas at Aleipata. At the closing ceremony for the National Youth Week, the honourable Minister encouraged the young people participating to take the Youth Parliament exercises seriously in terms of building their leadership capacities. The Minister also noted her support for the development of young people as they are the future leaders of Samoa and their orientation on development issues need to start early before they take over leadership roles in years to come. A DVD recording of the Youth Parliament is available for viewing.

- **Youth and Sports**

The Division for Youth continues to coordinate and support sporting activities for young people. Not only does it help encourage and promote youth to realise their talents in sports, but it is also our contribution to promoting health through sports. The National Youth Week program included sports activities and these included

Soccer, English Cricket and Judo. While English Cricket and Judo do not come under the list of traditional sports young people usually take up like rugby and soccer, the program this year certainly generated interest among the young people in judo as they witnessed progress already made by young people participating in this sport.

Youth Development Work – A Professional Career?

The Diploma in Youth Development work a Commonwealth Youth Program initiative continued this year. The Division for Youth facilitated communication with NGOs and Government Ministries for work experience placements for students enrolled in this Diploma Program. The idea behind this program is an attempt at Professionalizing youth development work and these student placements were the first for youth development in Samoa. Six (6) students are now attached as volunteers with the Samoa Red Cross Society and Samoa Family Health Association. Through these placements the students will be exposed to youth work and will have the opportunity to address youth issues as workers in the field working with young people. A total of seventeen (17) students will continue with the course onto the next financial year and will graduate by the end of 2011.

Samoa National Youth Council Feasibility Study

The SNYC Feasibility Study was conducted through a partnership initiative with the Pacific Leadership Programme of the Australian Government. This study was an attempt to explore the possibilities to re-establish an independent National Youth Council that would lead the implementation and delivery of programs for youth development. The revival of a National Youth Council seeks also to realise the direction of the Public Sector Reforms where Government Ministries play a policy and mentoring role while the NGO sector such as the National Youth Council focus on service delivery and implementation. From this Feasibility Study, several recommendations have been provided to the Ministry so as to realise the revival of a National Youth Council and these shall be taken up come the new financial year.

Peer Educators

The Division for Youth continues to coordinate this programme in partnership with the Samoa Red Cross, Samoa Family Health Association and the Samoa AIDS Foundation, whereby young people work as volunteers for outreach health development programmes. These young people are trained on sexual reproductive health issues and more than 100 Peer Educators, and more than 300 youth volunteers registered under the Programme.

Fa'ataua lou Talavou TV Programme

The Faataua lou Talavou Programme was an effort to highlight the social and economic development initiatives led by young people. This TV Programme profiles successful individual young people and youth groups in the various sectors of community (e.g. sports, health, business, arts and crafts), as well as the various services of other Government Ministries and NGOs. It also includes community messages for youth and was an initiative for the advocacy of the TALAVOU Programme in the implementation of the Samoa

National Youth Policy 2001-2010. A total of 10 thirty minutes programmes were aired on TV One for 10 weeks with very positive feedback from members of the public.

Youth Business Trainings

In partnership with the Small Business Enterprise Centre and the ILO's Start and Improve Your Business (SIYB) and the Transition Enterprise Projects (TEP), the Division for Youth was able to implement the Youth Business Trainings and provided financial assistance for economic development projects by young people. Potential projects are referred to existing micro credit schemes for further assistance and capacity building opportunities.

Addressing violence against women and children

Work on advocating for the elimination of violence against women continued this financial year with programs funded from the local budget and programs funded from the UNFPA Gender Based Violence Project. Specific emphasis was on finalising the Draft Family Safety Bill and facilitating support from the Ministry of Justice and Courts Administration to administer this Bill. The production of various information, education and communication materials also continued and these contributed to the efforts of the Ministry to promote violence free families and communities. In addition to that, discussions with the Ministry of Police and Prisons Service on the development of an Interagency Response/ Referral System began this financial year. This Interagency Response System ensures the available support system for victims of violence when cases come through the system. MWCSO as the focal point for CEDAW and CRC anticipates that this initiative will build on the existing arrangements that the Ministry of Police has with NGOs on providing support services to victims of violence. It is also a realisation of MWCSO's supportive role for organizations providing services for victims of violence, as the focal point for CEDAW and CRC. The GBV Project has been extended for another 6 months this financial year given the delay in the transfer of funds for implementation.

Men Against Violence Advocacy Group (MAVAG):

The Samoa Family Health and Safety study in 2003 found that 46.9% of women in Samoa who had a partner had experienced some form of domestic violence from their partner. This raised the alarm for an improved and well coordinated multi sectoral approach to address the issue of violence against women.

One of the many activities implemented as part of the Ministry's ongoing efforts to address violence against women and children was the establishment of the "Men against Violence Advocacy Group" (MAVA) as a result of the Division's village advocacy outreach programs with the village councils around Upolu for International Women's Day in 2008. It is an initiative spearheaded by the Division for Women and supported financially by the Gender Based Violence Project to engage men and boys to pro-actively advocate and combat all forms of gender based violence particularly addressing domestic violence.

There are 20 members of the MAVAG comprising of Sui o le Nu'u and representatives of Council of Chiefs from 20 villages. A series of capacity building processes were conducted

with the members themselves and with members of Sui o le Nuu (for both Upolu & Savaii) focusing on the findings of the 2000 Family Health & Safety study on gender based violence issues given the role of men in facilitating and championing the change of harmful practices / attitudes and behaviour towards women .

A direct result of these capacity building processes and dialogue include the, official formulation of the group, development of a Men Against Violence Facilitation Package Manual, a tool that will be used at the community level which supports positive dialogue and behaviour change amongst men; the conduct of village advocacy outreach programs in 6 villages, where key messages from the Facilitation manual was trialled. These villages are: Satuiatua, Salelavalu, Malaemalu, Vailele, Alamagoto and Toamua. Furthermore, a series of media forums were conducted to complement the community outreach programs such as Panel discussions by members on Television, Radio talk-back plenary discussions, printed media news articles were also published.

Child Protection Program

The preparation work for the Second Knowledge, Attitudes, Behaviour and Practices (2nd KABP) Research was the focus of the Child Protection work this year. This 2nd KABP Research seeks to capture any changes in the knowledge, attitudes, behaviour and practices of the targeted communities since the first KABP Research conducted in 2003/2004. It is also the chance to determine whether there has been any impact of the work led by MWCSO on child protection, since the work of the Pacific Children's Program (PCP) took off in November 2002. The Division for Women in collaboration with the National Council for CRC has endorsed the Research Plan document that provides the framework for this undertaking. A Lead Researcher will be brought on board to lead this work in close collaboration with MWCSO where staff of the Division for Research, Policy, Planning and Information Processing will assist with the actual research, while the Division for Women will continue to provide technical and administrative support as the focal point for child protection. The National Council on CRC which is chaired by the CEO will provide the oversight and strategic guidance for this Research once it starts in the new financial year.

Community Centred Sustainable Development Pilot Project

The Community Centred Sustainable Development Project (CCSDP) is an UNDP funded pilot project which began this financial year. The formulation of the Samoa CCSDP was undertaken in a Preparatory Phase of the project under the leadership of the Ministry of Women, Community and Social Development, and involved key stakeholders, with facilitation from the CCSDP Formulation Team. The methodology for the Project uses a combination of Appreciative Inquiry (AI) principles with Participatory Rural Appraisal (PRA) methodologies in conducting an engendered participatory needs assessment in the pilot villages. The pilot project includes the development of Village Sustainable Development Plans for funding to be implemented in parallel with community capacity development initiatives with an explicit aim to ensure the equal participation of both female and male beneficiaries. The project will link with the on-going Government of Samoa Programmes in order to strengthen community capacity to design, lead and manage small projects. Capacity development will focus on strengthening community capacity to

adapt to climate change as well as social organization, human resource development, improved local governance and training of trainers.

For this financial year, work of CCSDP in terms of developing Village Sustainable Development Plans (Village Plans), were completed for the pilot villages namely Lano, Manono, Mutiatele and Malaela. Village based consultations with these villages helped informed the group of staff leading this work on what the issues were for these villages, what their strengths were that could be utilized for addressing these issues and were thus translated to form the Village Plans. The implementation of this Project adopts a multi sectoral approach where a number of Sectors under the coordination of the Division for Internal Affairs of MWCSO went out into the villages to facilitate these consultations in order to produce the said plans.

The Community Centered Sustainable Development Project has taken further the Integrated Approach to community development, which had been applied to the ANM Program in the last 10 years to now produce Village Sustainable Development Plans. We recognize the value this project adds to our work, in terms of strengthening coordination of implementation, monitoring and evaluation of all community based development, in line with the direction of the Draft Community Sector Plan.

The direction of the Draft Sector Plan 2009-2019 seeks to respond to Community issues as raised by the communities themselves and works with Communities to identify and lead the realization of these solutions within their Communities. The Methodology of this Project is very much informed by a Strengths Based perspective and is in line with our work as a Ministry. Given the success of the CCSDP in terms of mobilizing community thinking and translating it into Village Sustainable Development Plans, it has now expanded to include the Tsunami affected villages. Work on this project shall continue into the next financial year.

2.4. Promotion of Gender Responsive Orientation Towards More Opportunities For All Population Groups

Our Ministry is considered the focal point for Government when it comes to “gender”. Unfortunately, misconceptions around the issue of gender and gender as a focus remain a challenge in this area. For this financial year, we continued to advocate for and promote gender responsiveness in national policies and planning documents in order to afford more opportunities for all our target population groups. One of the things identified for our Institutional Strengthening Project (ISP) to address is the provision of capacity building on Gender Analysis to enable the Ministry to use a “gender lens” as we review and scrutinize policy documents, legislation and all relevant strategic documents including national development project documents. We are aware of our capability limitations as a Ministry to realise this objective and work in the new financial year through the ISP and

other assistance shall work towards ensuring that we would be in a position to deliver and provide gender analyses of all relevant documentation.

Directories for Men and Women

Work on these documents was also undertaken this year. The rationale behind these publications is to be able to provide information on the capabilities and experiences of both men and women as a reference point for selecting leadership positions such as in selecting representations on Public Body Boards. The availability of the documentation also serves to acknowledge the efforts and hard work of all those who have provided leadership across the various Government agencies and have therefore made a contribution to the development of Samoa at least for the last decade.

2.5. Corporate Support & Human Resource Development

Corporate Support and Human Resource Development are the arms and legs of any organization. For this financial year, the Division for Corporate Services continued to provide support in the area of finance and administration.

Finance and Administration

The coordination of the budget preparation process and the monitoring of Ministry spending is one of the key tasks for the Division for Corporate Services. The processes for the procurement of goods and services for the Ministry provided the support that staff on the ground need in order to affect its program and service delivery functions. These functions also included payment of salaries and wages for all staff, payment of allowances for the SN, STN and all the National Committees under the coordination of our Ministry. An important issue which has been drawn to the attention of our Finance staff is the need to link the budget process with the planning for the Ministry. The current practice is that the budget process happens in isolation and is not done alongside the annual planning process through the production of the annual management plan. The need to bridge this gap has been identified through dialogue with staff and shall be taken up in the new financial year. The need to also ensure that staff individual performance directed by their job descriptions and divisional plans are aligned with the Ministry Corporate Plan, was also identified as an area that needs more emphasis as we head towards the implementation of the Reformed Performance Appraisal System for staff led by the Public Service Commission.

In terms of Administration, support was also provided through records management, recruitment and selection of new staff, monitoring of leave entitlements for staff, monitoring of overall staff attendance, and the general observance by staff of the human resource policies and procedures for all public servants. The delivery of induction trainings for new staff and the conduct of budget briefings were also conducted as some of the ongoing trainings which the Division for Corporate Services has the responsibility to coordinate and deliver.

Human Resource Development

Human Resource Development for the Ministry continues to be done on an adhoc basis in the absence of a Human Resource Development Plan. The need to ensure that we have a Human Resource Development Plan that speaks to the skills and capability needs of staff in line with the Corporate Plan is one outstanding task for the Ministry. Contributing factors ranged from staff shortages to capacity issues and staff responsible for this work shall take up this task in the new financial year. Support from the ISP shall also be explored to ensure that we have a Human Resource Development Plan that is directly aligned with the strategic direction of the Ministry.

Asset and Building Management

Corporate Services is also responsible for managing the Ministry assets including buildings. The monitoring of these assets was also undertaken this financial year to ensure the proper care of assets and to also ensure that these assets are still being used by staff.

- ***Launching of the Renovated and Extended Tooa Salamasina Building***

One of the highlights for this aspect of the work that is worth noting is the launch of the Renovated and Extended Tooa Salamasina Project in June 2010. This 12 months project was an initiative which was made possible through the negotiations with the Government of the People's Republic of China, led by the honourable Minister. The launch of the Renovated and Extended Tooa Salamasina Project presents a significant development in the history of our Ministry as it will provide an opportunity to house the whole Ministry under one roof with the exception of the Government Printing. The completion of this project is symbolic of the beginning of better integration, a stronger organizational culture and the development of a Corporate identity that is unique to the Ministry of Women, Community and Social Development. The Ministry will shift to the new Building in the new financial year.

2.6. Institutional Arrangements & Our Organizational Culture

Ministry Evaluation and Planning Process

The need to foster, promote and realise an organizational culture conducive to integration and teamwork continues to be a challenge this Ministry has faced since becoming the realigned Ministry of Women, Community and Social Development. For this year, the concept of a Whole Ministry Evaluation and Planning Process was introduced with the coming on board of the new Chief Executive Officer (CEO). While the Evaluation and Review of work was already happening at Divisional level, this was the first time it was applied to the context of the Ministry as a whole. This Evaluation Process allows for a whole of Ministry approach to evaluating work undertaken during the year and it allows for peer evaluation and constructive feedback amongst staff. This is an important team

building exercise; it enhances the understanding of staff of the work of the Ministry, and keeps them informed of what is happening across the different Divisions.

Two Evaluation and Planning Processes took place this financial year. The feedback from staff was very positive as it provided a forum for addressing program implementation issues and it also allowed for staff engagement. One of the products from this process is the Ministry's Six Months Plan, and this Six Months Plan is based on the Annual Management Plan of the Ministry. Monitoring of the implementation of these plans was conducted on a monthly basis through Operational Management Meetings and Executive Management Meetings.

MWCSD's Institutional Strengthening Project

Efforts to revisit and refine the Project Design Document (PDD) for the Ministry's ISP took place during the latter half of the financial year. A Revised PDD was endorsed for submission to the Cabinet Development Committee (CDC) in June 2010 and shall be considered for final approval of the CDC in August 2010.

Treaty of Friendship arrangements with the Ministry of Social Development (MSD) New Zealand

The meeting with the New Zealand High Commissioner (NZHC) in January 2010 was a follow up on the bilateral talks between the Government of New Zealand (GoNZ) and the Government of Samoa (GoS) held in 2009. In particular, the collaboration with and assistance to the GoS under the Treaty of Friendship (TOF) so as to meet some of the needs pertaining to the Ministry of Women, Community and Social Development (MWCSD).

Leading from the Minister's discussions last year with the CEO of MSD, collaboration is welcome and encouraged. MSD and MWCSD both have many synergies. People are the centre of their work, a strong focus on social and economic development in communities and lead agencies of social development. MSD have nine core business units operating under three cluster areas and have managed to gain credible alignment and a common vision. Unlike MSD, working towards a common vision continues to be a challenge for MWCSD. The Institutional Strengthening Project (ISP) for the MWCSD was expected to assist in realignment towards focus areas but given the current status of this ISP and the urgency of social policy and project capability development, collaboration with MSD provides the ideal lever for assistance.

Later in the year, an initial meeting with the Deputy Chief Executive Officer of MSD took place in country. This was the beginning of what would become a longer term working relationship with MSD in order for MWCSD to have a greater understanding of the dynamics of the working structure and environment of MSD and will therefore be well positioned to align its needs where relevant, into MSD's structure and responsibilities. The collaboration between the two Ministries is also an opportunity for a valuable mentoring relationship at Chief Executive level given the significant synergies and organizational

reforms that MSD have successfully implemented. It is noted that arrangements with MSD follows on from the existing arrangements made with the Ministry of Pacific Island Affairs where we have the technical assistance of the Policy Specialist referred to earlier in the report.

2.7. Regional & International Obligations & Commitments

CEDAW and CRC

As the national focal point for CEDAW and CRC, the Ministry has a specific focus on meeting our international obligations having ratified these Conventions.

Relative to our reporting obligations, the efforts of the Ministry were directed towards refining and finalising Samoa's Second CEDAW Report - Samoa's Fourth and Fifth Periodic Report on the Implementation of CEDAW. This report was officially submitted to the UNCEDAW Committee through the Ministry of Foreign Affairs and Trade (MFAT) this financial year. The Government shall be advised by the UN CEDAW Committee regarding a face to face dialogue with Government on this report, in due course. Reporting against CRC is in the pipeline and staff working in this area have begun the ground work in terms of collecting the necessary data to inform our Second Report on CRC for compilation to take place in the new financial year.

In terms of implementation, the Ministry through the Division for Women continued with the coordination of implementation this year. Several activities and programs were delivered in the context of both CEDAW and CRC as is noted in the matrix of activities attached. The CEDAW Convention provides an overarching framework for the work on the advancement of women and it incorporates the Beijing Platform for Action, the Revised Pacific Platform for Action and the Commonwealth Plan of Action on Gender Equality. These instruments have been translated to Samoa's National Plan of Action for Women which has been the guiding document for the work on CEDAW implementation this financial year.

Like CEDAW, CRC also provides the overarching framework for the work on child protection in Samoa. This has also been translated into a National Plan of Action for Children and was the basis for informing implementation for child protection in Samoa this financial year. As part of the monitoring obligations of the Division for Women as the coordinating body for the CEDAW Partnership and the CRC Partnership, a review of activities outlined in the National Plan of Action for both women and children was conducted this financial year. The results from these reviews showed that whilst substantial progress has been made in some priority areas, the implementation of other priority focuses of the plan remains a challenge with much work to be done in order to accelerate the work on the protection of children and the advancement of women. Results of these reviews were shared with the CEDAW and CRC Partners. The matrix of activities attached

speaks to the different activities implemented in 2009/2010 in line with the Government of Samoa's obligations having ratified CRC.

Other International Obligations – Samoa's Second MDG Report

Our Ministry also participated in the development of Samoa's Second MDG Report coordinated by the Ministry of Finance. Our involvement was through the focus on MDG 3 – Promoting Gender Equality and Empowering Women. Furthermore, we also made several contributions to a number of reports coordinated by the Ministry of Foreign Affairs and Trade. These included response to Resolutions on Violence Against Women, a Review of the Pacific Plan including the work on a Financing Strategy for the Secretariat of the Pacific Community. Our Ministry values these opportunities for they provide other avenues to advocate for related issues pertaining to our work.

Hosting of the Delegation of the All China Women's Federation

Another highlight of our international commitments included the hosting of the All China Women's Federation (ACWF), an organization which is the equivalent of the Ministry of Women, leading the work on the advancement of women in China. This courtesy visit by the ACWF provided an opportunity to exchange ideas and share information between China and Samoa on some of the lessons learnt and best practices in relation to advancing the status of women in the two countries. This visit included a Information Sharing forum whereby the Delegation from China presented on a number of developments led by ACWF on advancing the status of women in China. The Delegation also included the Deputy Chairperson for the United Nations Committee on the Elimination of Discrimination Against Women (UNCEDAW) and she shared her experience as a member of the Committee in terms of the reporting and how Samoa can take advantage of this process to progress the status of women in Samoa. The program included a site visit to the Tsunami affected villages where the Delegation was hosted by the Vavau Women's Committee for a light lunch and a traditional presentation of gifts for the Delegation. The ACWF group was also able to visit some of the women led projects that have been supported by China, and some which are managed by the Women in Business Development Inc.

2.8. Work with Persons with Disabilities

A National Policy on Persons with Disabilities was endorsed by Cabinet this financial year. This work came about as the Ministry takes on the role of national focal point for the work on Persons with Disabilities. This Policy document was developed in consultation with the Taskforce for Disabilities which MWCS D Chairs. Membership includes both Government and Non Government organizations.

For this financial year, a Discussion Paper on Progress towards ratification of the Convention for Rights of Persons with Disabilities was also developed. This was made possible with technical assistance from the Policy Specialist seconded to the Ministry and

will inform the next steps as to how and when Samoa will take on ratification of the Convention for Persons With Disabilities.

2.9. Cross Sectoral Collaboration & Engagement

Our Ministry's mission asserts a partnership approach through good governance to achieve social and economic outcomes for communities. This is the spirit behind the need to have strong partnerships and good cross sectoral collaboration, given the mandated focuses of this Ministry. This collaboration was realised through various forums namely meetings, workshops and national forums coordinated by our Ministry and likewise, the same types of forums coordinated by these other Sectors.

Engagement across the different Sectors is an opportunity to ensure that issues for women, youth and children are being considered in the work led by other Sectors. We are aware of our limitations as a Ministry in terms of resources and engagement with other sectors would contribute to the achievement of social and economic outcomes for communities in the long run. For this financial year, collaboration on social and economic development initiatives such as the Talomua, Health Promotion, Disaster Risk Reduction and Disaster Management, Community Policing and the Road Switch to name a few. These programs provided the opportunity to inform communities on these government initiatives through the SN and STN, so as to facilitate community participation and support for these government led developments.

Involvement in the Tsunami Work

Aside from the cross sectoral collaboration on ongoing initiatives, our Ministry was also very much involved in the Tsunami work both in terms of the Emergency Response, Relief Distribution, Psychosocial Response and Recovery work. As the link to the Community our Ministry came on strong to ensure that the network of SN and STN provided the necessary assistance needed in the context of the work undertaken for the Tsunami.

No doubt there were also challenges in realising this task as it was a state of national emergency and we had to adjust very quickly to accommodate the demands of the emergency situation, at the same time we had to continue with our existing plans for implementation. What was even more challenging was the fact that at the time our former CEO had already vacated her office and we were without a CEO at the declaration of a national disaster at the time. We made it through with the leadership of our Acting CEO at the time although it was all a very new experience for all of us in leadership roles in the Ministry. One of the important lessons learnt from this involvement of the Ministry was the need to revisit our role in the National Disaster Management Plan. This discussion shall take place during the review of the National Disaster Management Plan under the coordination of the Ministry of Natural Resources and Environment.

In addition, the SN and STN had also taken the initiative during the emergency situation to mobilise relief assistance from their respective villages both throughout Upolu and Savaii. The relief assistance mobilised by the SN and STN were provided to the DMO for distribution to the affected villages.

Tsunami Recovery Programme:

The Ministry was responsible for delivering some of the Asian Development Bank (ADB) funded assistance for the Tsunami Recovery Programme. Through assistance from the ADB, our Ministry was able to assist with the reconstruction and renovation of Fale Komiti and Pre-School facilities; and livelihood restoration and development for the Tsunami affected villages. This focus of assistance was very much welcomed by the communities affected given the need to provide some normalcy back into the village through the continuation community development programs. From this component of the Tsunami Recovery Program, 5 new Fale Komiti were funded (Vailoa Aleipata, Ulutogia, Satitua, Saleaamua and Lepa), 4 fale komiti were renovated (Lotopu'e, Mutiatele, Salani, Sapunaoa), 6 new pre-schools were funded (Satitua, Saleaamua, Saleapaga, Vavau, Salesatele, Lepuai Manono) while 2 were renovated (Sauano and Leapa) from this component of the Recovery Plan. While not all the construction work had been completed for the selected affected villages, these shall continue on in the new financial year.

Relative to the specific livelihoods restoration and development assistance provided, 13 women's committees from the affected villages received assistance for livelihoods restoration particularly for their vegetable garden projects previously funded from the Health SWAp, while 27 youth groups from the affected villages were fortunate to receive some funding for other livelihood projects. These projects varied from cattle farms, piggery, poultry farms, fishing, canteens runs by young people, fabric arts, lawn mowing and so forth. According to the monitoring visit by staff, it was clear that some of these livelihood projects are making progress while some have been very slow in progressing their livelihood initiatives. In this case, staff would need to monitor these projects closely in order for the projects to meet the objectives of why the assistance had gone out to these youth groups. Staff have also noted as a way forward that they need to also provide the necessary support on the ground where needed, for these projects to make progress, through the monitoring visits that are conducted.

2.10. Government Printing Services

The Government Printer continues to deliver its mandated functions as the Division for Printing for the Ministry. The usual printing services were conducted this financial year, with the addition of the By-Elections for the constituencies of Faleata Sisifo and Safata which took place in April 2010. A summary of the services provided by the Government Printing is as follows, but details of the Printing Services are reflected in the matrix attached

Publications

During the financial year, four hundred (400) Draft Estimates, four hundred (400) Approved Estimates, three thousand (3000) Annual Reports, fifteen thousand (15,000) Monthly Savali (Land & Titles), seven thousand (7,000) weekly Savali english editions, thirty thousand (30,000) Pamphlets, thirty thousand (30,000) Brochures, three hundred (300) Budget Statements 2010/2011 Budget were printed. Records showed that there was an increase in the number of publications such as novels, short stories, Newsletters and monthly bulletins during the year. This increase was made available by the availability of printing machines of the latest technology.

General Printing

Eighty nine (89) percent of printed jobs in the General Printing category had been processed during the FY 09/2010. Note that the eight (8) percent increase in the General Printing section has been the result of the increase in the number of tourists and visitors from overseas during the Holiday season which required more Arrival /Departure Forms. Six thousand (6,000) Receipt Books were processed on time, two thousand (2,000) Invoice Books, seventy thousand (70,000) Letterheads, four thousand (4,000) Invitations for the Independence Celebration, three thousand (3,000) Business Cards, hundred thousand (100,000) assorted medical forms, fifty thousand (50,000) Applications for Passports, two hundred thousand (200,000) Arrival Forms, two hundred thousand (200,000) Departure Forms, twenty thousand (20,000) Ballot Papers, two thousand (2,000) Special Ballot Papers, nineteen (19) Photo Rolls.

Services

There has been a great improvement in terms of services in each of the production sections since the Division took on the monthly technical assistance from overseas Sales Consultants in terms of equipments and or new products in the market. This technical assistance has meant that staff of the Division for Printing is able to offer advisory services to Government Ministries, Corporations and the General Public on matters relating to printing. These include responses to queries on quotations, job specifications, costing and time frame for delivery. More than thirty (30) enquiries were received on a weekly basis this financial year.

Overseas Printing Papers

Four (4) orders for printing papers are placed every three months depending on the demand for specific brands of supplies. With the timely responses from the overseas suppliers and reliable shipping schedules, seven (7) consignments arrived in a timely manner and all consignments were in good condition upon receipt in the FY 09/2010.

SECTION 3: STAFF PROFESSIONAL DEVELOPMENT

Staff of the Ministry had several opportunities this year to develop and enhance their skills and knowledge as part of our workforce. Most of these opportunities were funded from our regional and international partners and they are very much valued by our Ministry given the need to have a skilled human resource base. For this financial year, staff from the different divisions were able to attend the following forums as part of their professional development. These forums ranged from trainings, workshops and meetings. All these are considered professional development opportunities for MWCSO staff.

3.1. Regional and International Forums Attended

<u>STAFF & POSITION</u>	<u>DIVISION</u>	<u>FORUM ATTENDED</u>	<u>HOST ORGANIZATION & COUNTRY</u>
Leituala Kuiniselani Toelupe Tago, Assistant CEO - Women & CEO	Women, Office of CEO	UNICEF Child Protection Program Annual Review; Asia Pacific Regional Review of the Beijing Declaration and Platform for Action, November 2009; 54 th Session of the Commission on the Status of Women; Commonwealth Meeting for Heads of National Women's Machineries; Samoa Parliamentary Advocacy Group for Healthy Living (SPAGHL) Study Tour to the Victoria Health Promotion Foundation.	UNICEF, Nadi Fiji UNESCAP, Bangkok Thailand. UNDAW, New York USA. Commonwealth Secretariat, New York USA. Victoria Health Promotion Foundation; Melbourne Australia. Funded by WHO & Government of Samoa.
Vanessa Barlow Schuster -Policy Specialist	Office of CEO	Asia Pacific Regional Review of the Beijing Declaration and	UNESCAP, Bangkok Thailand.

		Platform for Action, November 2009; Ministers for Disabilities Meeting; Integrated Framework Meeting	PIFS, Cook Island. PIFS, Vanuatu
Louisa Apelu, Assistant CEO - Women	Women	54 th Session of the Commission on the Status of Women; Regional Conference on Enhancing Social Protection Strategy in Asia & Pacific; Commonwealth Colloquium Gender, Culture and the Law. Women and Sport Oceania Seminar.	UNDAW New York USA ADB, Manila Philippines Commonwealth Secretariat, Port Moresby PNG. Olympics Committee, Guam.
Sydney Faasau, Assistant CEO - Youth	Youth	Youth and Sports Conference held in New Zealand in March 2010; ILO - YEP Meeting Held in Fiji in April 2010; Commonwealth Youth Program Mid Term Review Held in Vanuatu on 5 th - 8 th May 2010	Oceania Football Federation, Auckland New Zealand; ILO, Nadi Fiji Commonwealth Youth Program, Vanuatu.
Maulolo Tavita Amosa, Assistant CEO-Internal Affairs	Internal Affairs	CLGF Technical Advisory Panel Meeting (2 meetings)	CLGF, Brisbane Australia CLGF Nadi Fiji
Faauga Mulitalo	Corporate Services	Sub Regional Consultation to Validate the Draft	ESCAP/ADB/UNDP Pacific Centre.

		Pacific Handbook on Human Rights Treaty Implementation Held in Nadi, Fiji on 11 - 13 November 2009.	
Wesley Simamao - Principal Accounts Officer	Corporate Services	Financial Management for Local Government Training Program Held in Suva, Fiji on 23 - 30 July 2009.	Commonwealth Local Government Forum - Pacific Project
Telea Kamu Potogi, Principal Rural Development Officer	Internal Affairs	Local Governance conference	CLGF, Adelaide Australia
Vaialia Iosua, Senior Community Development Officer	Women	Pacific Emergency and Disaster Management; Development and Promotion of Regional Industries Utilizing Local Resources for Indo-China.	JICA, Japan
Tuioti Sakaria Taituave, Principal Community Development Services Officer	Women	International Workshop on Gender, Technology and Climate Change Adaptation and Mitigation.	Manila, Philippines
Fetulasi	Women	Community Development Training	SPC CETC, Suva Fiji
Seletuta Visasio Pita, Program Manager - TALAVOU	Youth	54 th Session of the Commission on the Status of Women	UNDAW New York USA
Owen Ah Ching, Programs Officer	Women	Asia Pacific Leadership Program on Environment for Sustainable	Shanghai, China

		Development.	
Faasili Afamasaga - ACEO Division for Research Policy Planning and Information Processing	Division for Research Policy Planning and Information Processing	Regional Humanitarian Team Workshop RRRT/SPC Regional Consultation on Violence Against Women Legislation,	Nadi Fiji, 2-4 December 2009 Nadi Fiji 20-24 April 2010
Elizabeth Ah Poe	Division for Research Policy Planning and Information Processing	APTC Community Development Diploma Course - Modules 3, 4 & 5	Suva Fiji
Roger Stanley	Division for Research Policy Planning and Information Processing	Country focussed training on Human Resource Development in the Field of Education and Social Welfare for person with disabilities,	Japan
Siufaga Soloi Avei	Division for Youth	Youth Festival held in July 2009 - Fiji	SPC / Government of Fiji
Faaifoaso Moala	Division for Youth	Youth Festival held in July 2009 - Fiji	SPC / Government of Fiji
Angharad Toma	Division for Youth	Youth Pre-Conference in February 2010	ESCAP, Vanuatu
Kaisarina Moananu	Division for Youth	Youth and Sports Conference held in March 2010	Oceania Football Federation, Auckland New Zealand

3.2. National Forums Attended

<u>STAFF & POSITION</u>	<u>DIVISION</u>	<u>FORUM ATTENDED</u>	<u>HOST ORGANIZATION</u>
Robert Wong Sin,	DFW	Health Summit	Ministry of Health

Programs Officer			
Owen Ah Ching, Training Officer	DFW	Health Symposium Workshop	Ministry of Health
Alanna Mapu, Senior Programs & Training Officer; Tuioti Sakaria Taituave, Principal Community Development Officer; Robert Wong Sin, Programs Officer	DFW	Health Impact Assessment	Ministry of Health
Owen Ah Ching, Training Officer; Vaialia Iosua, Senior Community Development Officer	DFW	Social Research and Survey Skills Training	MWCSD, and PSC In country Training
Owen Ah Ching, Training Officer; Robert Wong Sin, Programs Officer	DFW	CSL & Dept of Statistics Training on Software Samoa	BOS
Robert Wong Sin, Programs Officer	DFW	Pacific Financial Literacy Workshop Training of Trainers	Central Bank of Samoa
Suega Galumalemana, Community Development Officer	DFW	World Food Day	Ministry of Agriculture
Faasili Afamasaga	DFRPPIP	Criminal Law Review Committee meetings Law and Justice Sector Steering Committee meetings Law Reform Advisory Board Meeting (March and	Attorney General Attorney General's Office Law Reform Commission

		<p>June meetings)</p> <p>Prisons Act Review Working Group PUMA Board Meetings</p> <p>National Consultation on E-Government Portal Users Consultation Workshop on the “Population and Housing Census’ Questionnaire</p> <p>Films Control Board Meeting</p> <p>Disaster Council meetings Disaster Advisory Committee meetings (during Tsunami Response & Early Recovery Phase)</p>	<p>MPPS</p> <p>MNRE</p> <p>MCIT</p> <p>Samoa Bureau of Statistics</p> <p>MJCA</p> <p>MNRE</p>
Vanessa Schuster	DFRPPIP	<p>Diagnostic Integrated Trade Study Taskforce Meetings</p> <p>Law and Justice Sector Steering Committee meetings</p>	<p>MFAT</p> <p>Attorney General’s Office</p>
Filemoni Crawley	DFRPPIP	<p>Criminal Procedure Act Review Committee</p>	<p>Attorney General’s Office</p>
Roger Stanley	DFRPPIP	<p>Social Research and</p>	<p>Oloamanu Training</p>

Filemoni Crawley Seuamuli Veni Eseta Kelekolio Vinepa Seumanutafa Veei Enosa Elizabeth Ah Poe Faavesi Asi Mamea Ulafala Lumaavatasi Sanele		Analysis - In-country Training	Center
Roger Stanley	DFRPPIP	Law and Justice Sector Working Group Meetings	Attorney General
Laulu Alosio Tevaga	DFP	Disaster Advisory Committee Meetings (Before Tsunami) SQA Board Meeting PUMA Board Meeting	MNRE SQA MNRE
Wesley Simamao	Corporate Services	Train the Trainer Held at Central Bank of Samoa from 9 to 13 August 2009	UNDP
Taupule Matautia	Corporate Services	Code of Best Practices Held at the Tuutuuleloloto Hall on 15 - 17 July 2009	MESC National Archive & Records Task Force

SECTION 4: MINISTRY BUDGET APPROPRIATIONS

OUTPUT NUMBER	OUTPUT DESCRIPTION	APPROPRIATION
Output 1	Policy Advice to the Responsible Minister	Personnel: \$884,514 Operating: \$80,564
Output 2	Ministerial Support	Personnel: \$83,422 Operating: \$97,500
Output 3	Advancement of Women Services	Personnel: \$853,658 Operating: \$87,747
Output 4	Child Protection Services	Personnel: \$157,431 Operating: \$21,500
Output 5	Village Based Development Services	Personnel: \$1,958,493 Operating: \$104,532
Output 6	Youth Development Services	Personnel: \$218,000 Operating: \$57,890
Output 7	Printing Services	Personnel: \$406,256 Operating: \$314,044
Output 8	Research, Policy & Planning	Personnel: \$409,785 Operating: \$42,300
Central Services Unit	Finance and Administration	Personnel: \$497,735 Operating: \$111,960 Capital: 30,000
	TOTAL FUNDING FOR TOTAL OUTPUTS 2009/2010	\$6,417,331

Transactions on Behalf of the State

ACTIVITY	APPROPRIATION
Commonwealth Youth Program	\$48,399
Mothers Day	\$10,000
Fathers Day	\$10,000
Fuataga o le Ie o le Malo	\$125,000
Rents & Leases	\$450,000
VAGST Output Tax	\$199,206
TOTAL TRANSACTIONS ON BEHALF OF THE STATE	\$842,605
TOTAL APPROPRIATIONS FOR MWCS D 2009/2010	\$7,259,936

Acknowledgement

The Ministry wishes to acknowledge the ongoing support provided by the Honourable Minister for Women, Community and Social Development throughout the year in ensuring that we deliver our programs and services for 2009/2010. The support and contribution from our partners and stakeholders throughout the year is also acknowledged. We also wish to acknowledge the hard work and efforts of the SN and STN and Komiti o le Faleula this financial year, especially during the Tsunami experience. We are grateful for the contribution and support of all the SN and STN during the Tsunami of 2009.

The commitment and patience of staff of the Ministry this financial year is also acknowledged. Given the challenges encountered this year, staff deserve a pat on the back for making it this far. Malo lava le galulue ma le onosai.

In conclusion, we also wish to acknowledge the leadership and guidance provided by the former CEO of the Ministry, Afioga Luagalau Foisagaasina Eteuati Shon who left the Ministry in September 2009. Ms Eteuati Shon led the work of the Ministry for many years and for that, her hard work and perseverance is acknowledged. Malo tautua!!!

ACRONYMS

ACEO	-	Assistant Chief Executive Officer
ANM	-	Aiga ma Nuu Manuia
CAN	-	Child, Abuse, Neglect
CDS	-	Community Development Services
CEDAW	-	Convention on the Elimination of All Forms of Discrimination Against Women
CETC	-	Community Education Training Centre
CEO	-	Chief Executive Officer
CRC	-	Convention on the Rights of the Child
CYP	-	Commonwealth Youth Programmes
DFCS	-	Division for Corporate Services
DFIA	-	Division for Internal Affairs
DFP	-	Division for Printing
DFRPPIP	-	Division for Research Policy Planning and Information Processing
DFW	-	Division for Women
DFY	-	Division for Youth
FFS	-	Future Farmers of Samoa
FMFM 11	-	Fiame Mataafa Faumuina Mulinu II
FY	-	Financial Year
GWR	-	Government Women Representative
HECA	-	Health, Environment, Children Alliance
HIV/AIDS	-	Human Immune Deficiency Virus / Acquired Immune Deficiency Syndrome
IDSS	-	International Development Support Services
IRETA	-	Institute for Research and Extension Training Agriculture
JICA	-	Japan International Cooperation Aid
MWCSD	-	Ministry of Women Community and Social Development
MESC	-	Ministry of Education Sports and Culture
MNRE	-	Ministry of Natural Resources and Environment
MJCA	-	Ministry of Justice and Courts Administration
MOH	-	Ministry of Health
MPPF	-	Ministry of Police, Prison and Fire Services
MWTI	-	Ministry of Works, Transportations and Infrastructure
NCCRC	-	National Council for CRC.
NGOs	-	Non Government Organizations
NUS	-	National University of Samoa
NWEC	-	National Women's Education Centre (Japan)
PC	-	Personal Computer
PCP	-	Pacific Children's Program
PSC	-	Public service Commission
PCV	-	Peace Corps Volunteer
POA	-	Plan of Action
SBEC	-	Small Business Enterprises Centre
SDS	-	Strategy for Development of Samoa
SGS	-	Small Grants Scheme

SES	-	Samoa Economic Strategy
SITAN	-	Situational Analysis
SNYP	-	Samoa National Youth
SPA	-	Samoa Ports Authority
SPC	-	Secretariat of the Pacific Community
SQA	-	Samoa Qualification Authority
TALAVOU	-	Towards a Legacy of Achievement Versatility and Opportunity through Unity
UNDP	-	United Nations Development Program
UNFPA	-	United Nation Population Fund
UNIFEM	-	United Nations Fund for Women
UNESCO	-	United Nations Educational Scientific Cultural Organization
UNCRC	-	United Nation Childs Rights Convention
USP	-	University of the South Pacific
VAC	-	Violence Against Children
VBD	-	Village Based Development
